



## FUNDING THE NEXT GENERATION

### WHAT MUST YOU DECIDE IN DRAFTING A DEDICATED FUNDING MEASURE FOR CHILDREN, YOUTH AND THEIR FAMILIES?

- **RATIONALE FOR MEASURE** - Most legislative measures include a set of “findings” or initial statements about the need and the history that led to the need for legislation.
- **TITLE OF ORDINANCE** – e.g. Fund for Children and Youth (so it isn’t called something else)
- **PURPOSE AND GOALS** – This can be a compelling statement of general principles, as well as overall goals to improve the well-being of children. This can include a commitment to prevention, civic participation, best practices, the need for collaboration, accountability, etc.
- **FUND**
  - Name of fund to be established
  - Funding mechanism – e.g. type of tax, fee, carve-out
  - Amount of funding
  - Duration of fund – when it will sunset, or whether it will be permanent
  - Assurance that unspent funds can be carried over from year to year
- **SERVICES ELIGIBLE FOR FUNDING**
  - List and short definition of specific services that can be funded
  - Ages of children and youth that can be served – also definition of children’s services, e.g. when services are specifically for children, as opposed to when children are served incidentally or part of a larger population that includes adults
  - Definitions of appropriate services to families – if applicable, and avoiding allowing funding for general adult services
  - List of services that cannot be funded – e.g. law enforcement, mandated matching funds that would be spent regardless of new money, capital expenses, etc. – name expenses that could occur that are not consistent with goals of fund
  - Agencies eligible to apply for funds – location, non-profits and public agencies (specific % for non-profits), other specifications
- **PREVENTING SUPPLANTATION**
  - Possible creation of a baseline budget that must be maintained (maintenance of effort) – details in SF Children’s Fund legislation
  - Statement about goal of funding new services, and not using funds for supplantation of local discretionary funding
- **OVERSIGHT**
  - Body that will oversee fund – new or existing
  - Power of body – continuum of advisory -> decision-making
  - Appointment power to oversight body – administrator, legislative body, other – some combination
  - Number of seats, terms, reimbursements, conflict requirements

- Composition and background requirements for members – e.g. areas of expertise, consumers, youth parents, geographic diversity
- Functions and responsibilities
- Staffing
- Requirements about public meetings, communication and transparency
- ADMINISTRATION
  - Entity in government that will administer the Fund or be responsible for determining what entity will administer the Fund. Could have an intermediary new or existing organization that will be contracted by government to administer the Fund
  - Optional - Can create a new “office for children and/or youth” through the legislation, which then requires a detailed section of the legislation addressing the organizational structure, governance, cost, goals and staffing.
  - Contracting process – funding cycle, selection process
  - Requirements about data collection
  - Cap on administrative costs – may or may not be included
  - Role of city council or board of supervisors in final oversight and approval of funding
- PLANNING AND ACCOUNTABILITY
  - Requirement regarding evaluation of services and Fund
  - Strategy for determining what needs should be prioritized – e.g. required needs assessment, including communication to public, civic participation, review process, approval process
  - Strategy for determining what specific services should be funded – e.g. required services allocation plan, including definition of plan, review and approval process
  - Strategy for ensuring public involvement in planning and oversight
  - Policy regarding annual or bi-annual written report on the Fund
- DETAILS OF TAX OR OTHER FEE OR CARVE-OUT
- SEVERABILITY – if one section is invalid, does not invalidate whole measure